



Perth International Dance

Policy for Funding Group Members' Travel and other Expenses

Policy: All funding support for workshops to be approved by Committee within the context of the following:

Guidelines:

- ✓ Involve the Committee in approving funding decisions
- ✓ Provide Committee with early advice of travel intentions
- ✓ Include allowances in the PID annual budget and ensure funding is available
- ✓ Clearly and unambiguously identify benefits and deliverables to PID
- ✓ After the travel - submit benefits summary to Committee
- ✓ Consider 'remote' workshops only where there is no 'teacher comes to Perth' option
- ✓ Focus on attendance at workshops not on fares to workshops
- ✓ Use self-funding or grants to fund travel except in exceptional circumstances
- ✓ Fund travel only for recognised teachers and recognised courses
- ✓ Only one attendee to be funded for any one event
- ✓ Where resources (music tapes, videos, notes) are purchased by PID it must be by prior agreement. They then become PID assets.
- ✓ Take advantage of discount fare and travel options; share and co-fund with other groups
- ✓ Funding to be commensurate with available budget
- ✓ Non-standard funding and deviations from the above to be endorsed by Committee

Policy and guidelines to be reviewed annually by Committee

<http://www.perthinternationaldance.org.au/>

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